

Course policies

1. University Disability Policy:

Reasonable accommodations will be made for students with verifiable disabilities. Students are required to first register with Disability Services Office at their home institution. For NCSU students this is at (<http://www.ncsu.edu/dso/>). Students should then contact the instructor to discuss options for accommodation. For more information on NC State's policy on working with students with disabilities, please see the Academic Accommodations for Students with Disabilities Regulation at http://www.ncsu.edu/policies/academic_affairs/courses_undergrad/REG02.20.1.php.

2. University Anti-discrimination policy:

Adam Mickiewicz University follows American policies on equality of opportunity in education and employment for all students and employees. If any student wishes to discuss issues related to discrimination they should contact the Study Abroad Office at their home university.

3. University Code of Student Conduct:

There is zero tolerance for cheating in this class. You are expected to be familiar with the code of student conduct at your home institution. For NCSU students the policy can be found at http://www.ncsu.edu/policies/student_services/student_discipline/POL11.35.1.php. You are required to uphold academic honesty in all aspects of this course (lab & lecture).

Where relevant to the course, students may be required to disclose personally identifiable information to other students in the course, via electronic tools like email or web-posting. All students are expected to respect the privacy of each other by not sharing or using such information outside the course.

4. End-of-Semester class evaluation:

Class evaluations will be available for students to complete at the end of the semester. There will also be program evaluations provided by the Study Abroad Office of your home institution. We will use paper evaluations to ensure anonymity.

5. Grading:

The grading system used at Adam Mickiewicz University, whose name is abbreviated as AMU or UAM, is as follows:

- 5 100%-91%
- 4+ 90%-86%
- 4 85%-76%
- 3+ 75%-71%
- 3 70%-60%
- 2 59% and less

This translates into the following ECTS (European internationally recognized system) grading scale:

ECTS Grade	AMU grade	Definition
A	5.0	EXCELLENT – outstanding performance with only minor errors
B+	4+ / 4.5	VERY GOOD – above the average standard but with some errors
B	4.0	GOOD – generally sound work with a number of notable errors
C+	3+ / 3.5	SATISFACTORY – fair but with significant shortcomings
C	3.0	SUFFICIENT – performance meets the minimum criteria
F	2.0	FAIL – considerable further work is required